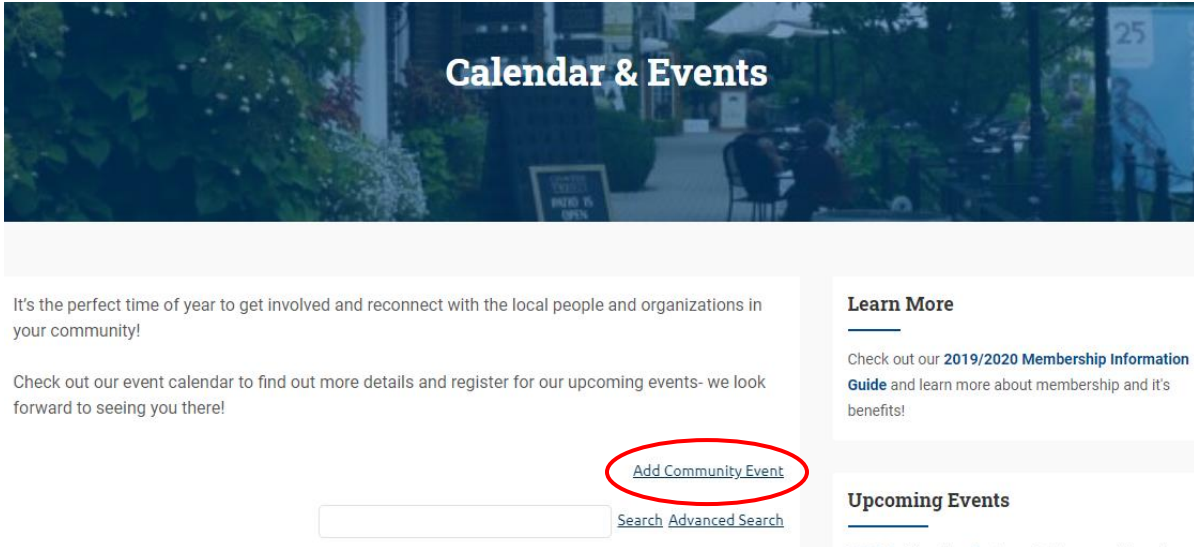


## How to upload to your event to our Community Calendar:

We regularly share links to our Calendar & Events page that will help increase the exposure for your event. The calendar is posted on the same page where members register for Chamber events.

1. You can find the calendar on our website <https://www.LincolnChamber.ca/Calendar>



\*\* If you are not already signed in, it will prompt you to with your member log-in information.

Use your email address & password to login:

Forgot your password?

Remember Me

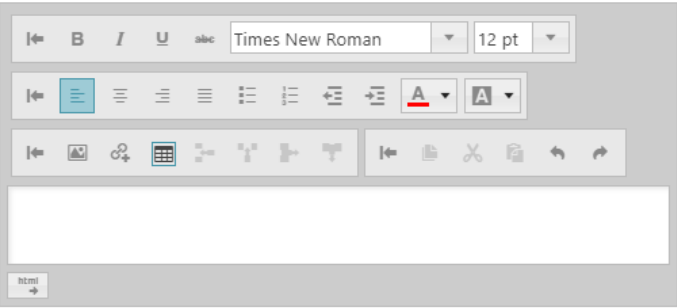
2. Input your event information and description, as well as optional graphics.

### Submission



Please fill in the details of your event below and click on submit.

**Event Name:**

  
**Event Description:**



**Event Begin Date & Time:**

    
**Event End Date & Time:**    
**Event Time Zone:**  
**Category:**

3. Press 'submit' once you have filled in all the event information, and you will receive a submission confirmation. We will review your event within two business days of your submission.

### Submission

Thank you for your submitting your event to our community calendar. We will review your submission and once it is approved your event will begin displaying.

- Once approved by our office, your event will be live and will show up in green on the calendar.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Board of Directors - March Board Meeting	3	4	5	6	7
8	9 Business After 5 - Town of Lincoln	10	11 Test	12	13	14
15	16	17	18	19	20	21
22	23	24	25 2020 Outstanding Business Achievement Awards	26	27	28
29	30	31	1	2	3	4
5 Board of Directors - April Board Meeting	6	7	8	9	10	11

- Your event will also have its own landing page on our website.



## Test

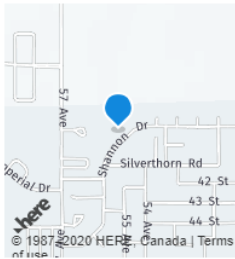
Wednesday, March 11, 2020

**Where & When**

**Test**  
 Test  
 Test  
 Test, ON T4H 2H4

**Start:** Wednesday, March 11, 2020 at 7:30 AM  
**End:** Wednesday, March 11, 2020 at 8:00 AM  
**Time Zone:** Eastern Time

 [Add to my calendar](#)    [Remind Me](#)



[Get directions](#)


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**Details**

Test

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**More Info**

**Test**   [\(999\) 999-9999](tel:(999)999-9999)    [Send Email](#)

- That's it! Your event is now live! Contact the Chamber office if you run into any issues or need some help.

[Anna@LincolnChamber.ca](mailto:Anna@LincolnChamber.ca)

905-563-5044

- If you need to update your event, please contact us and we will make the changes in our system.